



VOLUNTEER APPLICATION

Please complete this fillable form using Adobe Acrobat and email to: office@niagarapumphouse.ca or
 Download and print clearly and return in person or by mail to:
 The Pumphouse, 247 Ricardo St., Box 676, Niagara-on-the-Lake, ON L0S 1J0

Contact Information

Name

Email Address

Street Address / Box #

Town/City, Province, Postal Code

Day Phone / Evening Phone

Availability

Please check off (x) all that apply

<input type="checkbox"/> Winter	<input type="checkbox"/> Spring	<input type="checkbox"/> Summer	<input type="checkbox"/> Fall
<input type="checkbox"/> Weekday Mornings	<input type="checkbox"/> Weekday Afternoons	<input type="checkbox"/> Weekday Evenings	<input type="checkbox"/> Weekend Mornings
<input type="checkbox"/> Weekend Afternoons	<input type="checkbox"/> Weekend Evenings		

Interests--Please place an x beside all numbers that apply; see back for fuller explanation...

1 Administration	6 Flyer/Poster Distribution	11 Research / Docent
2 Building Maintenance	7 Fundraising	12 Special Events
3 Children's Programs—police check req'd	8 Membership	13 Volunteer Coordination
4 Communications/Marketing	9 Outreach & Promotion	14 Other: _____
5 Exhibitions	10 Reception Host	

Special Interests & Skills—

In signing this form, I understand that agree not to hold the Niagara Pumphouse Arts Centre or any of its employees responsible in the event of an accident or injury while on the premises of The Niagara Pumphouse Arts Centre.

Applicant Signature _____ Date: _____

On behalf of the Pumphouse _____ Date: _____

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1. **Administration:** staff training provided to prepare you to assist at the reception desk when we need a hand.
2. **Building Maintenance:** can you hammer, paint, fill nail holes? We need you!
3. **Children's programs:** Want to get your hands messy assisting young artists? Police check required.
4. **Communications/Marketing:** Help design advertising, contact media, write press releases.
5. **Exhibitions:** Assist with the hanging and dismantling of exhibits—what goes up, must come down!
6. **Flyer/Poster Distribution:** Take Pumhouse advertising to specific locations; promote events.
7. **Fundraising:** Assist with locating and contacting potential sources of funding/grants and help at fundraising events.
8. **Membership:** Assist with recruitment and retention of members.
9. **Outreach and Promotion:** Talk to groups about our facility and all it has to offer—ex. Chamber of Commerce, Rotary, Art Groups.
10. **Reception Host:** meet and greet visitors / clients at special events—help prepare for the openings.
11. **Research / Docent:** either or—learn about our artists, exhibits and share your knowledge and history of the Pumhouse facility.
12. **Special Events:** Help make our special events successful—pour the wine, make the coffee, smile!
13. **Volunteer Co-ordinator:** Organize volunteers to fill the needs of the Pumhouse.