



Art by the Lighthouse

Original Art Show and Sale

APPLICATION FORM & CONTRACT

12TH ANNUAL OUTDOOR & INDOOR SALE
AUGUST 5 & 6, 2017 @ NIAGARA PUMPHOUSE

APPLICATION & CONTRACT DEADLINE: MAY 1, 2017. FILL PDF ON COMPUTER USING ADOBE ACROBAT OR PRINT & FILL IN

Contact Information

Name / Business Name

Street Address / Box #

Town/City, Province, Postal Code

Day Phone / Evening Phone

Email Address

Website (if any)

Description of your art and what you will be offering for sale at the show (list all)

Other recent shows you've been at

Please check all that apply:

- I am a NEW applicant
- I am a current Pumphouse member
- I request use of Pumphouse PayPal

Show Space Fees:

- Outdoor space** for your own 10' x 10' tent = \$150
- 10' x 20' tent = \$300
- Indoor space** of approx. 9' x 9' = \$160 (only 7 indoor spaces available)
- Reception** approx. 50" x 100" wall or display unit= \$35 + 25-30%
(only 3 reception area display spaces available)

SUBMISSION GUIDELINES:

- **Deadline: May 1, 2017**
- **Application, Contract and Payment are accepted in person, by mail or by email:**
The Niagara Pumphouse Arts Centre
247 Ricardo St., Box 676, NOTL L0S 1J0
office@niagarapumphouse.ca
- All applicants must email a minimum of 3 high resolution images to office@niagarapumphouse.ca to be juried and for promotional material.
- **Payment options: Cash, cheque (dated May 15, 2017 and payable to 'The Niagara Pumphouse Arts Centre'), Visa or Mastercard**
- **Incomplete submissions will not be accepted**
- **All applicants will be juried**
- **Accepted artists will be notified by email by May 15, 2017 and payment will be processed**

Credit Card Payment:

Visa/Mastercard

Expiry Date

Name on Card

SUBMISSION CHECKLIST:

- Application Form & Contract submitted
- Photos emailed to office@niagarapumphouse.ca
- Payment submitted

FOR OFFICE USE ONLY DATE REC'D _____

CONFIRM REC'D JPG FILED

PAYMENT \$ _____ METHOD _____



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SIGN AND RETURN THIS CONTRACT WITH YOUR APPLICATION. FILL & SIGN PDF USING ADOBE ACROBAT OR PRINT & SIGN

- Outdoor artists must provide their own covered tents, display screens, easels and furniture, etc. for their spaces. All tents **MUST** be anchored using ratchet or tie-down style straps (metal rebar or corkscrew type). Light duty plastic tent pegs will not be allowed. No exceptions. Non-compliant set-ups will need to be corrected or tent removed. There are no electrical connections available outside.
- Indoor spaces are very limited and jury will select suitable applications. Indoor spaces will have rear/side walls/display screen or windows of the building, one table and one chair.
- Reception Area indoor spaces are very limited and jury will select suitable applications. This space includes display cases and/or display wall. Sales from reception area will be done by Pumphouse staff or volunteers and reception area artists are not required to be present during show hours.
- Displays and/or display units must not extend beyond or outside the allotted individual artist space.
- No combined artist spaces allowed unless in a designated double-booth.
- Participating artists are advised to remove valuables from booth or tent and secure it overnight. Limited overnight storage of artwork inside the Pumphouse may be available after 4 p.m.
- Your display space must be fully set a minimum of 30 mins prior to show opening hours, both days.
- Art displayed must be original fine art, fine crafts or fine art photography. 20% of your display may be high quality reproductions (e.g. giclée, cards, etc.) of your original artwork, or partly manufactured items (e.g. chains for handmade original art pendants.)
- We jury the show to maintain a high quality and variety of art displayed. Out of courtesy to all artists, anything not listed in your description will not be allowed and you will be asked to remove items in violation.
- No visible sale or discounted stickers or tags are allowed.
- Absolutely no refunds or credits for cancellations due to any reason after jury selection is finalized.
- Every effort will be made to operate the show as outlined, but should the coordinators deem it necessary to cancel or alter the operation of the show in any way or for any reason (eg. Inclement or dangerous weather), The Niagara Pumphouse Visual Art Centre will not provide any compensation for loss of income, nor will application fees be refunded.
- Indoor & Outdoor artists are expected to participate for the duration of the show hours and not close or remove any part of their display until after 4 p.m., unless the coordinators declare show closed or cancelled. Any artist who closes early without consulting a coordinator may be disqualified from future participation.
- Indoor & Outdoor artists are responsible for their own sales and collection of all appropriate sales tax. PayPal is available for credit card payments by purchasers through the Niagara Pumphouse. Artists wanting to use this service must pre-register with Pumphouse front desk. The charge to artists is 7% of total price of the sale.
- Each participating artist accepted to the show will be asked to make a donation for our fundraising draw/silent auction. Donation options include:
 1. Artist hand-made item for draw (min. \$35 value)
 2. Artist hand-made item for silent auction (\$150-\$999 value). A tax receipt will be issued for the highest bid amount. We have room for 5 such donations and prior arrangements must be made with the Pumphouse.
 3. Donation of purchased gift basket or bottle of wine for draw (min. \$35 value)



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Waiver of Liability by the Artist:

As participant in Art by the Lighthouse show, I expressly acknowledge and agree that The Niagara Pumphouse Visual Art Centre and The Town of Niagara-on-the-Lake, or anyone associated with them, shall not be liable for any claims or damages arising from personal injury sustained, nor any loss or theft of personal property, however caused, including negligence. I also agree to release my name and/or images for use in current or future publicity of the Art by the Lighthouse show. I have also read the contract and application and agree to abide by the rules and requirements herein.

Signature

Name of Artist Date (please print)

If you have any questions about Art by the Lighthouse show, please contact:

The Niagara Pumphouse: email: office@niagarapumphouse.ca phone: 905-468-5455